

Date Received	d:
Coordinator: _	
Notes:	

New Program Director Application

Name:				- 65	
				Office U	<u>Jse:</u>
Student ID Number:				О	НС
Phone Number:					GPA
Email address:				0 0	Interview CL
					WE
Expected Graduation Date (Mont	:n/			О	OA
You plan to be in Provo and avail	able to serve duri	ing (mark all tha	at apply):		
Spring	Summer	Fall	Winter		
Do you have a car (mark one)?	Yes	No			
Program you would like to direct	:				
1 st choice:			_		
2 nd choice:			_		
3 rd choice:			_		
In the event that you are not cho considered for a position on a pro		•	on, would you	like to be	
	Yes	No			
I authorize the verification of my completing the Center for Service				ose of	
Signature:		Date:			



Qualifications and Description of the Program Director Position

POSITION DESCRIPTION

Purpose of a Program Director – The PD's overarching responsibility is to help fulfill the mission
of the Center for service and learning which is to "provide every student with a meaningful
service opportunity. We seek to instill in the heart and mind a desire to give lifelong service."
Program Directors oversee recruitment, retention, and reflection with volunteers. They also
coordinate service with community partners and ensure that their program runs smoothly.

QUALIFICATIONS -- Please mark all that apply

- O Will you be enrolled as a full-time student during the time you are planning on being a Program Director
- O Are you willing to commit to uphold the University's Honor Code and Dress and Grooming Standards?
- O Do you have at least a 2.5 cumulative GPA and are you willing to maintain it?
- O (Optional) Are you planning to take the "Learning through Service" Class (StDev 290)?

RESPONSIBILITIES –

WEEKLY	MONTHLY	SEMESTERLY	
- 4-6 hrs. total time commitment	- Stewardship with Executive	- Hold Program Reflection Meeting	
- 1 office hour in Y-serve office	Director	- Attend Y-Serve Retreat/Summit	
(outside of meetings)	- Report statistics	- Meet with Community Service	
- Attend program meeting	- Update History	Provider	
- Respond promptly to all		- Review/Propose Budget	
communications within 48 hrs.		- Create/Review Implementation	
		Plan	

As a program director, I agree to attend the events and fulfill the responsibilities listed above. I also declare that I meet the above qualifications.

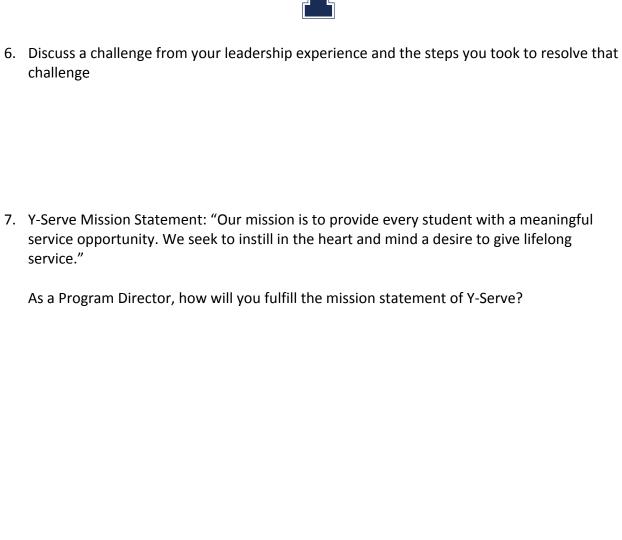
Signature:	Office Use
Date:	Reviewed with PD by Executive Director



Please Answer the Following Questions

1.	Why are you applying to be a Program Director?
2.	Why are you interested in the programs you indicated?
3.	As a program director, how do you plan to lead the volunteers you work with?
4.	Describe your past service experience and motivations for volunteering.
5.	What is your personal philosophy for motivating others?







Student Copy – Please detach and keep for your reference

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